

**WASHINGTON STATE  
DEPARTMENT OF HEALTH  
BOARD OF DENTURISTS  
MEETING MINUTES**

Saturday, November 17, 2007 - 10:30 a.m.

Pierce College Fort Steilacoom, Dental Hygiene Department,  
9401 Farwest Dr. S.W., Room 125  
Lakewood, WA 98498-1999

---

On November 17, 2007, the Board of Denturists met at Pierce College Fort Steilacoom, Dental Hygiene Department, 9401 Farwest Dr. S.W., Room 125, Lakewood, WA 98498-1999. In accordance with the Open Public Meetings Act, notices were sent to individuals requesting notification of meetings.

**BOARD MEMBERS PRESENT**

Robert Fettig, Vice-Chair  
Robert Ford  
Michael Gillespie, Pro-Tem Member  
Eric Hansen, Chair  
Bernie Kopfer, DDS  
Dorothy Mann, Ph.D, M.P.H.  
Public Member

**STAFF PRESENT**

Vicki Brown, Program Manager  
Kirby Putscher, Deputy Executive Director  
Taylor Stair, Disciplinary Manager  
Sandie Pearson, Program Support  
Tami Thompson, Health Policy Manager  
Laurie Jenkins, Assistant Secretary

**BOARD MEMBERS ABSENT**

James Henderson, Public Member  
Samuel Whisenant

**OPEN SESSION – Saturday, November 17, 2007**

**1. CALL TO ORDER**

The meeting was called to order at 10:45 a.m. by Eric Hansen, Chair.

**1.1. Approval of Agenda**

The agenda was approved as amended. Item 2 was changed to Bates College Selective Criteria and all subsequent item numbers changed accordingly.

**1.2. Approval of July 13, 2007 Meeting Minutes**

The meeting minutes of July 13, 2007 were approved as presented.

**2. BATES TECHNICAL COLLEGE SELECTIVE CRITERIA – Ken Kais, DDS**

Dr. Kais from Bates Technical College Denturist Program presented the proposed new selection criteria for students wanting to enroll in their Denturist Program.

**3. ROBERTS' RULES OF ORDER**

The board reviewed Roberts' Rules of Order.

**4. ELECTION OF OFFICERS**

Eric Hansen was nominated and unanimously elected Chair. Robert Fettig was nominated and unanimously elected Vice Chair.

**5. SET 2008 MEETING AND EXAMINATION DATES AND LOCATIONS**

MEETING DATE	LOCATION
February 1, 2008	Tumwater, Point Plaza East, Room 202
April 11, 2008	Tumwater, Town Center 2, Room 158
June 20, 2008	Tumwater, Point Plaza East, Room 152
September 19, 2008	Wenatchee- TBD
November 14, 2008	Tumwater, Point Plaza East, Room 152

EXAM DATE	LOCATION
Written Exam February 22, 2008	Tumwater, Town Center Two, Room 153
Written Exam April 11, 2008	Tumwater, Town Center Two, Room 153
Clinical Exam April 12 - 13, 2008	Tacoma, Pierce College
Written Exam June 20, 2008	Tumwater, Town Center Two, Room 153
Written Exam September 11, 2008	Tumwater, Town Center Two, Room 153
Written Exam November 14, 2008	Tumwater, Town Center Two, Room 153
Clinical Exam November 15 - 16, 2008	Tacoma, Pierce College

**6. MANDATORY REPORTING RULES**

Tami Thompson, Health Policy Manager presented the draft mandatory reporting rules. The board reviewed and discussed the draft mandatory reporting rule language.

**7. PRESENTATION – HEALTH SYSTEMS QUALITY ASSURANCE (HSQA) UPDATE**

Laurie Jenkins, Assistant Secretary updated the board on the HSQA re-organization.

**8. CITIZEN ADVOCACY CENTER CONFERENCE**

Dorothy Mann, public member reported to the board on the Citizen Advocacy Center conference she attended on October 29 – 31, 2007 in Seattle, WA.

**9. OPERATING AGREEMENT**

Ms. Putscher explained the operating agreement between the Secretary of the Department of Health and the boards and commissions. The board unanimously accepted the operating agreement as presented.

**10. HEALTH AND RECOVERY SERVICES ADMINISTRATION**

Eric Hansen reported back to the board on the recent Denturist Association Meeting where Dr. John Davis of Department of Social and Health Services (DSHS) presented changes to the Health and Recovery Services Administration. Mr. Hansen will attend the Health and Recovery Services rule making meeting scheduled for November 30, 2007.

**11. STANDARD OF CARE**

Taylor Stair, Disciplinary Program Manager discussed proposed standards that will be used in disciplinary cases that have standard of care issues.

**12. PROGRAM MANAGEMENT REPORT**

**12.1 Budget and Graphs**

Ms. Brown provided the board an updated budget report.

**12.2 2007 Boards, Commissions, and Committees (BCC) survey results**

Ms. King will present the BCC survey results at the next meeting, scheduled for February 1, 2008.

12.3 Statistics regarding licensure (ASI)

Ms. Brown presented the board with a report of the number of Denturists licensed in each county.

12.4 Disciplinary Information

Ms. Stair presented disciplinary data to the board.

12.5 Follow-up from previous board meetings

The board will review these items at a future board meeting

**13. CORRESPONDENCE**

There was no correspondence to present to the board.

**14. FUTURE AGENDA ITEMS**

- Applications for re-approval of denture technology schools/programs
  - a. The City College – George Brown
  - b. Bates Technical College
- Policies
  - a. Examination appeals process
  - b. Recognition of denturist educational programs
  - c. Scoring for clinical examination
- Costs of the Oregon examination
- Information on a regional examination
- Update of reference books
- Update on the Health and Recovery Services rule making meeting

**15. OTHER OPEN SESSION BUSINESS**

There was no other open session business before the board.

**16. ADJOURNMENT**

There being no further business before the board, the meeting was adjourned at 2:35 p.m. on Saturday, November 17, 2007.

Respectfully Submitted By:

Approved By:

---

Vicki Brown, Program Manager

---

Eric Hansen, Chair